



STONEY POINT FIRE DEPARTMENT INC.

Stations 13 & 19

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October 21, 2014

SUBJECT: Minutes of the Monthly Board of Directors Meeting October 21, 2014

A: Roll Call:

Members Present:

Daniel C. Brown	Chairman
Larry D. Townsend	Vice-Chairman
Angus Pate	Secretary
J. Gary Turlington	Member
Jerry Hall	Member
Freddy L. Johnson Sr.	Fire Chief
Freddy L. Johnson Jr.	Deputy Chief

Members Absent:

Joel Siles	Member
Alan R. Grupy	Treasurer
Matthew Williams	Asst. Chief

B: ANNUAL / SPECIAL / PUBLIC HEARING MEETING:

1. Not Applicable

C: READING AND APPROVAL OF THE MINUTES OF THE LAST MEETING:

1. Secretary Pate presented the minutes from the September 16, 2014 monthly Board of Directors Meeting for review and approval. Chairman Brown called for the approval of the September 16, 2014 minutes. **MOTION** A motion was made by Director Gary Turlington to approve the September 16, 2014 Monthly Board of Directors meeting minutes as presented. The motion was **SECONDED** by Vice Chairman Larry Townsend and **APPROVED** by all directors present.

D: REPORT OF THE FIRE CHIEF:

1. General Information:

The Chief updated the members concerning Treasurer Al Grup's medical health diagnosis that came about since our last meeting. Vice Chairman Townsend stated that Al was at Duke for a second opinion but did not know the outcome. The Chief stated that he will stop at Al's house tonight after the meeting and welcomed anyone that has time to accompany him.

2. Guests: None



3. Personnel:

1. The Chief passed around the Fire Officer IV Certificates presented to our members during the North Carolina State Fire and Rescue Commission meeting in Greensboro last week on October 14, 2014. All our members were in attendance and received their certificate of completion by the Fire and Rescue Commission Chairman Harley Cook. (See Photo # 1) The North Carolina Fire Officer IV program is both IFSAC and Pro-Board Certified. Our members can apply for certification from both accreditation agency if they so desire. There is a small certificate fee when requesting either an IFSAC or Pro-Board Certificate. Our members will be recognized during our annual Christmas awards dinner coming up in December. A copy of their certificates is attached (See Enclosure # 2)



Photo # 1 (FO IV & FRC Chairman)

2. The Chief stated that we are scheduled to start our last basic recruit class on Saturday November 8, 2014. We will not start another class until sometime in early 2015 due to the upcoming holidays.

4. Vehicles:

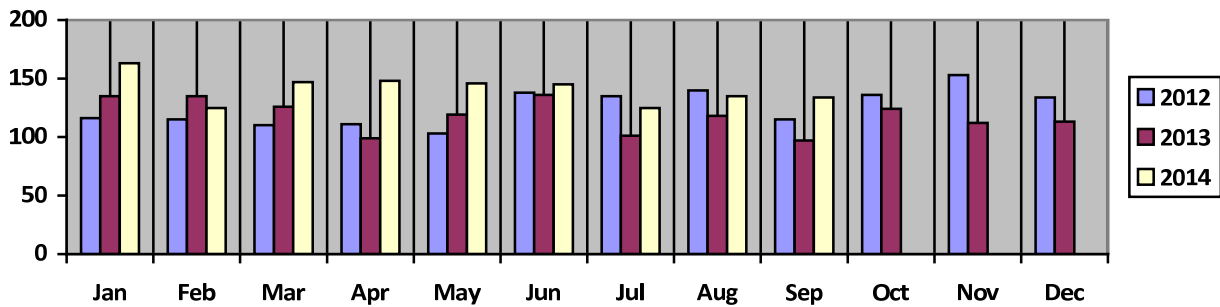
1. There has been no change to Engine 1333 and the truck is still at Atlantic Fire Service pending repairs. The insurance company has made a determination not to cover the damage detected in the pump wear rings and impellers as outlined in a letter from Glatfelter Claims Management letter dated October 13, 2014. (See Enclosure # 3) Also see old business.
2. Engine 1331 developed some injection issues and was repaired at H&H since our last meeting. We have also noticed a power issue with the truck which appears infrequently. During periods of power issues, the truck loses power and it is hard for the truck to regain power or to get to high speeds. It appears the unit is stuck in high transmission gear and until it reaches a certain RPM it struggles to gain speed. This only occurs infrequently and we are having a hard time duplicating the symptom when dealing with the H&H Mechanic. The computer does not show any deficiencies so we will have wait and see until the problem gets to the point where we can produce the symptom when taking the unit in for repair.
3. The door on Engine 1332 has been repaired in-house by Engineer David Stewart one of our maintenance mechanic. A slight correction on the door frame and weather stripping mitigated the water leak during inclement weather.
4. Although we just had 1391 (2007 Crown Victoria) in for repair due to the Engine Light coming on, the problem has resurfaced. The car now has 151000 miles on it, still running fairly good but it is giving us issues with the Engine light. If we ignore it, the problem could develop serious issues in the future. We will have the unit checked out to see if we have a problem or if the Engine light indicator just needs re-setting.

5. The Chief stated that he needed to talk about 1361 our 1999 Pierce Service truck but he will do that in old business since it deals with selling the unit. See old business for further details on the proposed sale of the Heavy Duty Rescue Truck.
 6. We have not completed any additional work on the 1990 AMC 5 ton surplus truck that we are planning on converting to a brush unit for Station 13. The Chief instructed our maintenance crew to work on the truck only if everything else is caught up. The truck is being stored in the Storage Building at Station 19.
 7. The Chief stated that he is also planning on starting the refurbishing process on the 1960 American LaFrance open Cab Fire Truck stored at Station 19 also some-times next year. Once refurbished the truck will be used for Parades, funerals and Fire Prevention Programs.
5. FY **2014-2015** Vehicle, Equipment and Fuel Expenditures as of October 21, 2014. (List from Quicken) (Also listed two previous Fiscal Years for comparison purposes)

<u>UNIT #</u>	<u>NOMENCLATURE</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>
1311	1984 Pierce Dash Engine	1,950.93	2,405.23	4,393.94
1331	2004 Pierce Dash Engine	14,185.29	6,563.80	14,045.97
1332	2004 Pierce Dash Engine	14,043.15	6,654.15	227.47
1333	1989 Pierce Dash Engine	7,143.17	2,667.04	0.00
1341	1984 Chevrolet ¾ Ton	3,252.54	2,480.47	159.06
1342	1990 AMC General 5 Ton Cargo Brush			0.00
1361	1999 Pierce Arrow Service	789.75	2,980.47	1,342.62
1362	2008 Ford F-350 Pick Up-SOLD	627.67	8,909.55	SOLD
1371	2002 Silverado 1500 HD	2,788.91	1,572.71	113.60
1376	1984 International Rescue	1,950.01	905.15	715.35
1391	2007 Ford Crown Victoria	3,624.42	576.58	997.76
1931	1994 Quality Gladiator Engine	1,398.80	4,766.36	988.11
1932	1986 Pierce Dash Engine	4,427.30	2,480.47	2,225.02
1941	1984 AMC 5 Ton Truck	15,194.00	3,264.20	17.74
1962	1984 Chevrolet ¾ Ton Diesel	N/A		
Boat 13		116.34	0.00	734.10
Boat 19		0.00	0.00	0.00
Trailers		0.00	0.00	0.00
Cmd Trl			0.00	0.00
MISC	RELATED VEH EXPENSES	10,580.85	9,902.83	1,897.51
	Total Vehicle Maintenance	82,073.13	57,129.95	27,858.25
	EQUIPMENT OTHER	20,393.95	11,193.30	4,583.81
	TOTAL VEH/EQUIP EXPENSES BUDGETED (\$ 80,000)	102,467.08	68,323.25	32,442.06
	GASOLINE & FUELS (\$ 40,000)	34,094.58	30,352.79	6,870.72
	GRAND TOTAL (120,000)	136,561.66	98,676.04	39,312.78
	Total over / under Budget	+16,561.66	-21,323.96	



Monthly Calls Statistics



2. The Chief stated that compared to last year at this time our call volume is still running about 15% higher over the same period last year.

6. Training Report:

1. Both Captain Brandon Hanzal and Lieutenant Sean Austin took their Instructor Job Knowledge test in Raleigh last week. This will qualify them to teach Fire Service Training Programs through the Community College System. Captain Marshal Clary and Lieutenant Jonathan Robarge are scheduled to take his test during the next regional testing period in Raleigh. It is our intentions to utilize the Fayetteville Technical Community College (FTCC) Fire Training department to deliver all our in-house training needs and run our courses through the community college. We have several other members that have passed the North Carolina Department of Insurance (DOI) / OSFM Instructor program but have not applied to take the regional job knowledge test that will qualify them to teach through the Community College System. Potential instructors need to study up on the general and essential fire service programs in order to sit for the test and pass the examination. The Chief recalled when he took the Job Knowledge Test back in 1992 the test consisted of 100 questions on Fire Essentials.
2. Out AMTRACK training is on track for next month. This will be a regional training event consisting of both class room and hands on training on a spur off Brisson Road in Robeson County. Our classroom portion of the training will be conducted at Jack Britt High School Auditorium. During the all day Saturday training program out in the field our Auxiliary will bring in lunch and snacks for the participating students. That will be our last major training program until after the 1st of the year. We are only scheduling make up training for the remainder of the year for those members that missed some of the mandatory training programs or benchmark drills since the beginning of the year.
3. Captain Parker and Lieutenant Robarge have been selected to attend the National Fire Academy (NFA) - North Carolina weekend in Emmittsburg, Maryland in November. Lodging is provided by the NFA we provide transportation and costs for a food ticket. They will use 1391 our 2007 Crown Victoria for their transportation needs. Member's from our department have participated in this annual program for the last four (4) years. The NFA provides some of the best training programs in the country.



E: REPORT OF THE TREASURER:

1. Treasurer Al Grupy provided the current balance and financial information from all sources.

Current Fund Balances:	As of today is	\$	765,887.74	First Citizens
	CD	\$	154,530.81	= 13% of Budget.
	Total Cash Flow Available	\$	920,418.55	Total Available Funds

Approved County FY 14/15 Budget	\$	892,679.00
County Budget Funding Received YTD	\$	64,885.39
County Budget Funding Pending YTD	\$	827,793.61

Approved Fayetteville FY 14/15 Budget	\$	383,621.36
Fayetteville City Funding Received YTD	\$	191,810.68
Fayetteville City Funding Pending YTD	\$	191,810.68

Gates Four Annexation Taxes FY 12/13 owed by COF \$ 12,763.00

Combined City & County Approved Budget	\$	1,276,300.36
Combined City & County Budget Received YTD		256,696.07
Combined City & County Budget Pending	\$	1,019,604.07
Other Income Hope Mills-		3,000.00
Other Income CCFCA -		0.00
Other Income /Tax Refund (Sales & Fuel Tax) -		47,076.75
Refunds		20,486.23

Total Board Funds YTD received 13/14 to date all Sources \$ 337,239.05

Vice Chairman Larry Townsend presented the September 2014 financial transaction report along with the oversight report for the same time period. (See Enclosure # 4) After a review by the board members Chairman Brown asked for a motion to approve the September 2014 transaction and oversight memorandums. Director Jerry Hall made a **MOTION** to approve the September 2014 transaction report and the financial oversight memorandums. The motion was **SECONDED** by Director Gary Turlington and **APPROVED** by all members present.

2. **Auxiliary Account** - Treasurer Kathy Picon provided the current Auxiliary treasurer's fund balance as \$ **172,142.06** as of today.
3. **Miscellaneous FF Account** - The Chief reported that there is no change with the ICE & CAN and Miscellaneous **FF's Account Balances of \$** _____
4. **Pension Fund** – Vice Chairman Townsend the treasurer of the Pension Fund advised that our current Pension Fund Balance with North State Bank is \$ **54,528.73**
5. **Child Passenger Safety Seat Account** – The current CPSS fund balance with Wells Fargo is \$ 1,245.75. This fund is exclusively for CPS equipment and is maintained by donations.



F: REPORT OF COMMITTEE'S:

1. Policy Committee - No Report
2. Building & Grounds Committee - No Report
3. Small Tools & Gear Committee - No Report
4. Equipment & Vehicle Replacement Committee - No Report
5. Budget Committee - No Report

G: OLD BUSINESS:

1. The Chief stated that he instructed both Assistant Chief Murphy and Captain Hanzal to schedule an employee meeting concerning the employee benefit changes approved last month for sometimes early November after the Trail of Terror.
2. The Chief updated the board members and said that our building dedication plaque for station 19 is in the production line and should be installed over the next 30 days. We have paid 50% of the total bill with the remainder due to Breeze Monuments on installation of the bronze plaque.
3. The Chief informed the board members that the Carolina Trace Fire Department out of Lee County is still interested in purchasing our 1999 Pierce Arrow Rescue Truck 1361 –



Photo # 2 – (1361 Pierce HD Rescue)

During our September meeting the listed sale price of \$ 150,000 became an issue, especially after the Pierce representative from Atlantic Solutions quoted a higher sale price for the apparatus. The Chief explained that Carolina Trace Fire Department has a low annual operating budget and is not in a financial position to pay a higher asking price as suggested. He provided a letter from Carolina Trace Fire Chief Todd McNeill outlining the department's financial status. (See Enclosure # 5) Chief Johnson reminded the members that years ago our fire department was in the same position as Carolina Trace financially and we struggled. He stated that he knows we could sell the truck for a higher asking price if officially advertised. Carolina Trace has a need for the apparatus will take excellent care of the truck and this is our opportunity to assist another fire department to enhance their fire protection efforts. He stated that the truck is free and clear of any liens or encumbrances and we have the title in our safe and it is his recommendation and request to authorize the sale of the truck. Chairman Brown recalled topics when we were struggling along and needed help, and indicated we should assist the department and sale the truck for \$ 150,000. After a general discussion Vice Chairman Larry Townsend offered a **MOTION** that we authorize our Fire Chief to move forward with the sale of our 1999 Pierce Sabre Rescue Truck VIN# 4P1CT02U7XA001176 as is with no warranty of any type expressed or implied to the Carolina Trace Fire Department, 37A Indian Trail, Sanford, North Carolina for the sum of \$ 150,000. The **MOTION** was

SECONDED by member Gary Turlington and **APPROVED** by all members present. Chief Johnson thanked the members for their action on behalf of the Carolina Trace Fire Department and stated that he will notify the Fire Chief McNeill of their action and approval.

4. The Chief stated that we are running about 1400 visitors behind compared to the same period as last year. We experienced two (2) rain outs that affected our turn-out to the trail. We did have a good night last Saturday October 18 with 1226 visitors to the trail. This year for the first time we are taking pictures as visitors enter the trail. These pictures can be reviewed during the exit and visitors can purchase an 8 X 10 trail picture for \$ 15.00 or receive a picture e-mail for \$ 20.00. We are running about 10% in photo sales paralleled to ticket sales. The Chief passed around a photo of our Trail Dancers and the Trail of Terror (TOT) 2014 Incident Action Plan (IAP) and explained the purpose of the IAP to the board members. (See Enclosure # 6 - IAP)



Photo # 3 – (TOT Dancers)

5. With the Christmas Holidays about two (2) months away the Chief reminded the members that our annual Christmas dinner is scheduled for 1 PM here at Station 13 on Sunday December 14, 2014. We have several guest speakers lined up and should expect about 350 members and guests. During our last annual family Christmas dinner there were 321 in attendance. The Chief stated that we will have distinguished guests consisting of our normal local boards, council, commission as well as members of our local delegations. Fire Chief Kevin Gordon will be our primary guest speaker. Chief Gordon is current 1st Vice President of the North Carolina Firemen’s Association (NCSFA), he is a member of the North Carolina State Fire and Rescue Commission, the 2013 North Carolina Association of Fire Chief’s (NCAFC) Volunteer Chief of the Year and was selected the by the South-Eastern Division of the International Association of Fire Chief’s (SEIAFC) as the 2014 Volunteer Chief of the Year. He also serves as the Chairman of the North Carolina Certification Board.
6. The Chief passed around a letter dated October 13, 2014 from Glatfelter Claims Management Inc., concerning Engine 1333. (See Enclosure # 3) Engine 1333 our 1989 Pierce Dash caught on fire back in April and sustained significant fire damage to the electrical wiring harness and the pump housing compartment. The letter outlines that VFIS will not assume damage caused to the impellers whereas evidence shows that the impellers were damaged from a foreign object sucked into the pump during drafting operations and not heat from the fire. Atlantic Solutions cannot find a replacement wiring harness and indicated that repairing the harness by splicing it will create electrical problems in the future. The Chief stated that he talked with Mr. Cloyce Anders the NC VFIS representative last week during the NC State Fire & Rescue Commission meeting and explained the dilemma. He stated that Cloyce informed him that he will get back with the Chief in a couple of weeks. The company has paid us for the damages based on the estimates prepared by the VFIS claims adjuster.



H. NEW BUSINESS:

1. Deputy Chief Johnson Jr. informed the membership that the Lake Waccamaw, North Carolina Fire Department is interested in Engine 1931 our 1994 Gladiator / Quality 1500 GPM Pumper Tanker – The department is in an immediate need of another Engine Company to improve ISO ratings. He stated that they will come up to take a look at the truck on Friday, October 24, 2014 at 11 AM at Station 13.
2. The Chief passed around a letter dated October 15, 2014 from the Department of Insurance (DOI) / Office of the State Fire Marshal concerning a new requirement for all North Carolina Fire Departments to obtain a North Carolina Identification Account (NCID). This impacts grants and will also tie all our state activities into one (1) account. (See Enclosure # 7)
3. The Chief informed the membership that Alex Kuehn our German Exchange Firefighter and nine year member of our department is here visiting for the entire month of October. He comes to the United States twice a year for 30 days at a time in April and October and spends his time with us. Alex installed SCBA racks in our back building to store training SCBA's. Alex a carpenter by trade before taking up professional firefighting in Germany constructed excellent racks that will serve us for years to come.
4. Members of our training staff and several chief officers will participate with Piedmont Natural Gas Company at their 1069 Wilkes Road Plant. The Liaison meeting consists of dinner and safety efforts dealing with the release and response to natural gas incidents. (See Enclosure # 8)
5. The Chief passed around a Letter that was received last month after our scheduled board meeting from VFIS a division of Glatfelter Insurance Group concerning some VFIS Property and Casualty Enhancement Changes. These new changes are available with our next renewal and affects primarily auto liability coverage enhancements. (See Enclosure # 9)
6. Deputy Chief Johnson Jr. stated that he will check with the City of Fayetteville the status of reserve engines. With 1333 out of service due to the fire, and the proposed and possible sale of Engine 1931 a reserve Engine will pick up the slack until our new apparatuses are ordered and delivered.

I. CLOSED SESSION - WHEN APPLICABLE:

1. Chairman Brown along with the Fire Chief and Deputy Chief closed the session in order for the Chief to update the directors on the on-going litigation Process, and personnel issues as well as Chief Officer Responsibilities.



J: ADJOURNMENT:

Chairman Brown entertained a motion to adjourn. A **MOTION** was made by Director Jerry Hall to adjourn. The motion was **SECONDED** by Vice Chairman Townsend and **APPROVED** by all members present. The meeting adjourned at 2025 hours. **The next meeting is scheduled for November 18, 2014 at Station # 13 @ 7:30 PM.**

Respectfully Submitted:
Angus R. Pate
ANGUS R. PATE
Secretary

Cc.

- 1 - Each Board Member
- 1 - Board File / Minutes Book
- 1 - Accountant File Copy

9 Enclosures:

1. SPFD Board of Directors Attendance Roster September 2014
2. Certificate Fire Officer IV – Assistant Chief S. Johnson & K. Murphy
3. Letter dated October 13, 2014 Glatfelter Claims Management, Inc. – 1333
4. September 2014 Oversight Memorandum dated October 20, 2014
5. Letter dated October 13, 2014 Carolina Trace FD – Chief McNeill
Carolina Trace Board Resolution dated September 13, 2014 – Resolution to Purchase
6. 2014 Trail of Terror Incident Action Plan (IAP) dated September 26, 2014
7. Letter dated October 15, 2014 DOI/OSFM – NCID Account
8. Letter Piedmont Natural Gas – Liaison Dinner October 29, 2014
9. Letter dated September 27, 2014 VFIS – Auto Policy Enhancements



2014

**BOARD OF DIRECTORS
ATTENDANCE ROSTER**

##	NAME	JAN (21) Sta. 13	FEB (18) Sta. 19	MAR (18) Sta. 13	APR (15) Sta. 19	MAY (20) Sta. 13	JUN (17) Sta. 19	JUL (15) Sta. 13	AUG (19) Sta. 19	SEP (63) Sta. 13	OCT (21) Sta. 19	NOV (18) Sta. 13	DEC (16) Sta. 19
01	Daniel C. Brown - President(2016)	N/A	N/A	P	P	P	P	N/A	N/A	P	P		
02	Larry Townsend V-President (2018)	N/A	N/A	P	P	E	E	N/A	N/A	P	P		
03	Alan R. Grupy - Treasurer (2016)	N/A	N/A	E	E	E	P	N/A	N/A	P	E		
04	Angus Pate - Secretary (2016)	N/A	N/A	P	P	P	P	N/A	N/A	P	P		
05	Joel Siles – (2018)	N/A	N/A	P	P	P	P	N/A	N/A	P	X		
07	Jerry Hall – (2018)	N/A	N/A	P	X	P	P	N/A	N/A	P	P		
08	Gary Turlington(2018)	N/A	N/A	P	P	P	P	N/A	N/A	P	P		
09	Freddy Johnson Sr. - Chief	N/A	N/A	P	P	P	P	N/A	N/A	P	P		
10	Freddy Johnson Jr. - Deputy Chief	N/A	N/A	P	P	X	X	N/A	N/A	P	P		
11	Matthew W. Williams - Asst Chief	N/A	N/A	X	X	X	P	N/A	N/A	P	X		
12	Sean Johnson – Asst Chief	N/A	N/A	P	P	P	E	N/A	N/A	N/A	N/A	N/A	N/A
13	Kevin T. Murphy – Asst. Chief	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

P-Present - A-Absent - N/A – No Meeting Conducted A-E – Absent & not required to attend by invitation only. N/A No Meeting-P-T telephonic participation.

- **January and February** 2014 Meetings were canceled for safety due to inclement winter weather that moved through our area.
- Due to summer vacations Board of Directors meetings are not scheduled for the months of **July** and **August** unless there is a pressing need or emergency.

Enclosure # 1 Board Minutes October 21, 2014