



STONEY POINT FIRE DEPARTMENT INC.
Stations 13 & 19

2190 Lake Upchurch Road, Parkton, North Carolina 28371
 Telephone: (910) 424-0694 Fax: (910) 425-2795
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October 27, 2015

SUBJECT: Minutes of the monthly Board of Directors Meeting October 27, 2015

The monthly Board of Director’s meeting of the Stoney Point Fire Department Inc., was called to order by Chairman Brown and was led in prayer by Secretary Pate at 7:30 PM. The meeting was conducted at the Station 19.

A: Roll Call:

Members Present:

Daniel C. Brown	Chairman
Larry Townsend	V. Chairman
Angus Pate	Secretary
Gary Turlington	Member
Jerry R. Hall	Member
Joel A. Siles	Member
Freddy L. Johnson Sr.	Fire Chief
Freddy L. Johnson Jr.	Deputy Chief

Members Absent:

Alan R. Grupy -	Treasurer
Matthew Williams -	Asst. Chief

B: ANNUAL / SPECIAL / PUBLIC HEARING MEETING:

N/A

C: READING AND APPROVAL OF THE MINUTES OF THE LAST MEETING:

1. Secretary Pate presented the minutes from the September 22, monthly Board of Directors Meeting for review and approval. Chairman Brown called for the approval of the September 22, minutes. **MOTION** A motion was made by Vice Chairman Townsend to approve the September 22, 2015 Monthly Board of Directors meeting minutes as presented. The motion was **SECONDED** by Director Siles and **APPROVED** by all directors present.

D: REPORT OF THE FIRE CHIEF:

1. **General Information:**

1. Chief Johnson Sr., asked Vice Chairman Townsend to provide a quick up-date on Treasurer Grupys’ progress and condition.

2. **Guests:** None



3. Personnel:

1. The Chief stated that personnel wise we continue to be in good shape. He stated that between January and May 2016 we have eight members scheduled to leave our department due to relocation and job opportunities. He stated that we will start another recruit class on Saturday November 21, 2015 with six (6) currently qualified new applicants with another four (4) in various stages of submitting all their required background information. He reminded the board members that due to our volunteer composition coupled with the fact that many of our volunteers are in the military we are subject to frequent personnel turbulence as a result of deployments and permanent change of stations, as well as civilian volunteers moving in order to take advantage of job opportunities.

4. Vehicles:

1. Chief Johnson stated Engine 1333 is almost complete with only minor issues remaining as well as total systems electrical checks. The Service Technician at Atlantic Fire Service said he hopes to have the unit back in service by the Thanksgiving Holiday next month
2. The Chief stated that our new truck committee has met with Mr. Wade Farrier Pierce Sales representative and we are now waiting on some preliminary blue prints of our units. Once we finalize the blue prints we can move forward with the next step of ordering and purchasing the units. The Chief stated that he will have the Chairman of the New Truck Committee brief the board on the final recommendations before we order and sign any contracts.
3. The Chief stated that we will sale our small brush unit and the asking price is \$ 4,000.00. Several potential buyers have stopped by and looked at the unit. The unit is a 1987 Military Surplus Chevrolet 1500 HD ¾ ton truck with a 250 gallon tank skid unit complete with pump. Both the truck and the pump are operational with no issues. He stated that if we have trouble selling the truck and skid unit, we will remove the skid unit and sale both the truck and skid unit separately. He will keep us posted. The decision to sell the small brush unit is as a result of having a 5 Ton Brush Truck with enhanced capabilities in each of our stations, and therefore the small brush unit is no longer required or needed.
4. The Chief stated that our 2nd 2015 GMC 2500 pick-up is now in full operation with all the required emergency equipment installed.
5. The Chief stated that we will not replace the Chief's vehicle until the next budget year and purchase new on state contract. Over the past 20 years now we have purchased used North Carolina State Highway Patrol cars and they have served us well. With SHP now driving their cars between 150 and 200 thousand miles it is not conducive to purchase a used SHP car due to the high mileage. A new Chevrolet Specialty Vehicle 4 X 4 Tahoe on state contract costs about 32 thousand. These Special Service vehicles come equipped with necessary wiring and equipment to handle after marked radio and computer installations.



6. FY 2015-2016 Vehicle, Equipment and Fuel Expenditures as of October 27, 2015. (List from Quicken) (Also listed two previous Fiscal Years for comparison purposes)

UNIT #	NOMENCLATURE	FY 13/14	FY 14/15	FY 15/16
1311	1984 Pierce Dash Engine	2,405.23	5,710.73	1,877.08
1331	2004 Pierce Dash Engine	6,563.80	16,559.54	1,640.07
1332	2004 Pierce Dash Engine	6,654.15	7,629.80	8,555.48
1333	1989 Pierce Dash Engine(Out of Service)	2,667.04	0.00	0.00
1341	1984 Chevrolet ¼ Ton	2,480.47	416.36	801.05
1342	1990 AMC General 5 Ton Cargo Brush	Not Applicable	14,611.78	375.25
1361	1999 Pierce Arrow Service(SOLD)	2,980.47	1,342.62	Not Applicable
1362	2008 Ford F-350 Pick Up-SOLD	8,909.55	Not Applicable	Not Applicable
1362	2015 GMC Sierra 2500 HD 4 X 4	Not Applicable	Not Applicable	0.00
1371	2002 Silverado 1500 HD 4 X 4	1,572.71	3,227.00	12.23
R-13/1376	1984 International Rescue	905.15	1,568.36	252.15
1391	2007 Ford Crown Victoria SOLD	576.58	2,045.74	33.20
1931	1994 Quality Gladiator Engine(SOLD)	4,766.36	1,575.83	Not Applicable
1932	1986 Pierce Dash Engine	2,480.47	2,342.53	543.43
1941	1984 AMC 5 Ton Truck	3,264.20	65.14	1,580.22
1961	1984 Chevrolet ¾ Ton Diesel	Not Applicable	N/A	3,312.25
1962	2015 GMC Sierra 2500 HD 4 X 4	Not Applicable	0.00	3,245.11
Boat 13	19" Rescue One Connector Boat	Not Applicable	734.10	41.41
Boat 19	14" Zodiac Inflatable	Not Applicable	0.00	0.00
Trailers	2009 Boat Trailer Double Stack	Not Applicable	0.00	0.00
Cmd Trl	2006 FEMA Trailer	Not Applicable	0.00	0.00
MISC	RELATED VEH EXPENSES	9,902.83	4,445.07	7,453.42
	Total Vehicle Maintenance	57,129.95	62,284.90	25,477.24
	EQUIPMENT OTHER	11,193.30	11,724.54	3,537.48
	TOTAL VEH/EQUIP EXPENSES BUDGETED (\$ 80,000)	68,323.25	74,009.44	29,014.72
	GASOLINE & FUELS (\$ 40,000)	30,352.79	22,240.55	4,580.13
	GRAND TOTAL (120,000)	98,676.04	96,249.99	33,594.85
	Total over / under Budget	- 21,323.96	-23,750.01	

4. Grounds and Buildings:

1. He stated that we have not taken any further action on the electrical project for the storage building for station 19 since our last meeting. We will pursue this endeavor early next year with 2015 TOT funds. I have contacted Mr. Clay Bullard General Contractor and former Board Member to see what FTCC offers through their electrical classes.
2. The Chief stated that we found additional bed bugs in the bunk room at Station 13. We took immediate action and have now on order metal bunk beds and implemented a weekly bunk bed as well as mattress disinfection program. Our building has been treated and included a gas treatment inside of our sheet rock walls to kill bed bugs. There are no signs of bed bugs at Station 19. The Chief stated that our members go in all types of homes that are in various stages of upkeep and cleanliness. We carry our medical equipment into bedrooms already infested with bed bugs and bugs are transmitted on to clothing/equipment carried by our





members and transferred back to the station. Hopefully our new weekly disinfection program of our sleeping areas and bedding will keep them out.

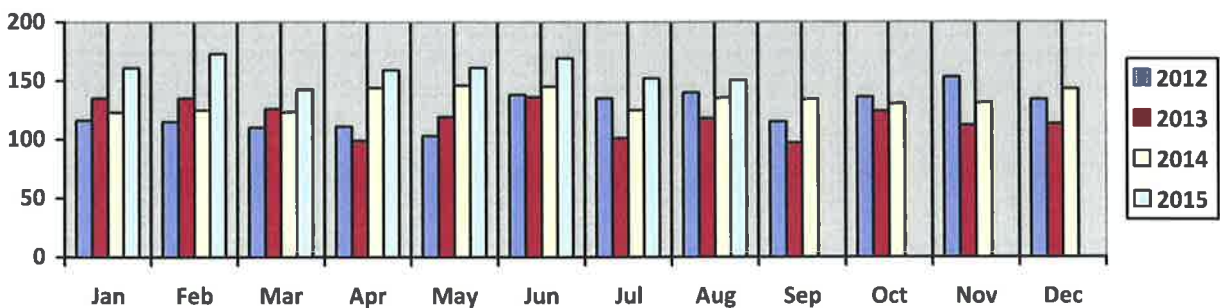
- The Chief stated that we poured a concrete pad 20 X 20 at Station 19 and have run all the electrical conduit for our future fuel pumps and storage tanks. The concrete has to cure and we will re-locate our two (2) donated 1000 gallon concrete storage tanks on to the pad. We will have to treat our asphalt in front of the fuel pumps with a special treatment plan to keep fuels from deteriorating our asphalt once we place the tanks in service. The long range plan is to transfer our fueling operations to Station 19.

5. **Fire Conditions:**

- Chief Johnson briefed the members on our call volume since June and brought the board members up-to-date with our incident response. We are still running ahead.

 SPFD INCIDENT RESPONSE DATA 					
MONTH	2011	2012	2013	2014	2015
JANUARY	143	116	135	158	161
FEBRUARY	166	115	135	123	173
MARCH	134	110	126	139	142
APRIL	127	111	99	144	159
MAY	116	103	119	145	161
JUNE	136	138	136	139	169
JULY	122	135	101	181	152
AUGUST	120	140	118	130	150
SEPTEMBER	135	115	97	122	
OCTOBER	134	136	124	130	
NOVEMBER	100	153	112	131	
DECEMBER	117	134	113	143	
TOTALS	1557	1532	1519	1685	

Monthly Calls Statistics



6. Training Report:

1. The Chief stated that we are running a Wilderness certification course, followed by Tactical Medical Course and a confined space rescue class in January. Although there will be other courses to follow our primary focus starting next year will be on Accreditation.

E: REPORT OF THE TREASURER:

1. Vice Chairman Townsend provided the current balance and financial information from all sources.

Current Fund Balances:	As of today is	\$	1,153,014.57	First Citizens
			CD	\$ 154,821.21 = 11.5% of Budget.
	Total Cash Flow Available	\$	1,307,855.78	Total Available Funds

Fiscal Year 2015 – 2016 Budget Information

Approved County FY 15/16 Budget	\$	956,289.00
County Budget Funding Received YTD	\$	62,298.00
County Budget Funding Pending YTD	\$	893,399.00

Approved Fayetteville FY 15/16 Budget	\$	394,942.61
Fayetteville City Funding Received YTD	\$	197,471.31
Fayetteville City Funding Pending YTD	\$	197,471.30

Gates Four Annexation Taxes FY 12/13 owed by COF \$ 12,763.00

Approved Town of Hope Mills Contract FY 15/16 Budget	\$	48,559.00
Town of Hope Mills Contract Funding Received YTD	\$	3,000.00
Hope Mills Budget Funding Pending YTD	\$	45,559.00

Other Income Hope Mills-Old Mutual Aid (\$ 12,000.00 Anl)	\$	12,000.00
Town of Hope Mills Full Responder Contract Fee =	\$	36,559.00
Town of Hope Mills 1 time Debt Assumption Payment	\$	16,451.06

Combined City / Hope Mills & County Approved FY 15/16 Budget	\$	1,399,790.61
Combined City / HM & County Budget Received YTD		262,769.31
Combined City HM & County Budget Pending	\$	1,137,021.30

Other Income CCFCA -	0.00
Other Income /Tax Refund (Sales & Fuel Tax) -	2,477.20

Total Board Funds YTD received 15/16 to date all Sources \$ 265,246.51

1. Vice Chairman Turlington provided the monthly treasurer’s report for the month of September 2015 along with the monthly oversight report. After a review by the members present Chairman Brown called for a motion to approve both the Treasurer’s



and the oversight reports as presented. **MOTION:** Director Siles made a motion to approve both the treasurer's report and the oversight reports for September 2015. The motion was **SECONDED** by Director Hall and **APPROVED** by all members present.

2. **Auxiliary Account** - Treasurer Kelly Bower provided the final Auxiliary treasurer's fund balance as \$ **240,803.57**. She also stated that we have spent \$ 40,700.59 on the TOT through October 27, 2015. This is slightly over budget, whereas a \$ 40,000.00 budget limit was set up for the 2015 TOT operational period. Final figures will be provided during the November 2015 meeting. (See Enclosure #2)
3. **Miscellaneous FF Account** - The Chief reported that there is no change with the ICE & CAN and Miscellaneous FF's Account Balances of \$ **10,154.96** with additional ICE deposit pending.
4. **Pension Fund** – Vice Chairman Townsend the treasurer of the Pension Fund advised that our current Pension Fund Balance with North State Bank remains at \$ **61,457.45**.
5. **Child Passenger Safety Seat Account** – The current CPSS fund balance with Wells Fargo is \$ **1,350.75**. This fund is exclusively for CPS equipment and is maintained by donations. (See Enclosure #3)

F: REPORT OF COMMITTEE'S:

- | | | |
|----|---|-----------|
| 1. | Policy Committee - | No Report |
| 2. | Building & Grounds Committee - | No Report |
| 3. | Small Tools & Gear Committee - | No Report |
| 4. | Equipment & Vehicle Replacement Committee - | No Report |
| 5. | <u>Budget Committee</u> - | No Report |

G: OLD BUSINESS:

1. The Chief reminded the members that our annual Christmas Dinner is coming up in December and the date was moved up from December 13 to December 20, 2015 at 1 PM. Our caterer was already booked for the 13th. The Chief asked all members to please place this on your calendar and attend with your family.
2. Our Trail of Terror lost four (4) shows due to rain-outs so far which will affect our bottom line once complete but we are hoping for a big weekend this weekend with our last three (3) shows on Thursday, Friday and Halloween night on Saturday.
3. The Chief provided a quick up-date on the regional Assistance to Firefighters Air Pack grant and stated that our order is still expected in early 2016.



H. NEW BUSINESS:

1. The Chief informed the members about the implementation of the Automatic Vehicle Locator (AVL) dispatch options by both the City of Fayetteville and Cumberland County Dispatchers. There are on-going issues with the system especially within the volunteer make up within the county departments. Chairman Brown had some legal questions that he wanted answered as well. Dealing with litigation in case another department comes into our area and doesn't do it right where do we stand and we have the contract and responsibility for our area. Chief Johnson will get the answers for that specific questions. He stated this has stirred up quite a debate and the issue is on-going and he will keep us abreast.
2. The Chief briefed the members about the Time Warner Cable charges and that we are looking for another provider. We are talking with Direct TV and the TWC Commercial Business Class representative is also providing another quote for our television services for both Station 13 and 19.
3. The Chief passed around a new and updated Lake Upchurch Power, Inc. Emergency Action Plan (EAP) updated by the company. This plan is maintained in our Command Vehicle and stored on all our computers for field use. The plan has been made current with up-to-date phone numbers and addresses of all points of contact for all emergency responders. We will also schedule a joint exercise with all involved responding agencies in order to exercise the plan.

I. CLOSED SESSION - WHEN APPLICABLE:

1. N/A

J. ADJOURNMENT:

Chairman Brown entertained a motion to adjourn. A **MOTION** was made by Vice Chairman Townsend to adjourn. The motion was **SECONDED** by Director Turlington and **APPROVED** by all members present. The meeting adjourned at 2024 hours. **The next meeting is scheduled for Tuesday November 17, 2015 at Station # 13 @ 7:30 PM.**

Respectfully Submitted:

Angus R. Pate
ANGUS R. PATE
Secretary

Cc.

- 1 - Each Board Member
- 1 - Board File / Minutes Book
- 1 - Accountant File Copy

3 Enclosures:

1. SPFD Board of Directors Attendance Roster October 2015
2. SPFD Auxiliary Account Information E-Mail – Ms. Kelly Bower, Treasurer
3. Wells Fargo – Child Passenger Seat Account Information



2015

**BOARD OF DIRECTORS
ATTENDANCE ROSTER**

##	NAME	JAN (20) Sta. 13	FEB (17) Sta. 19	MAR (17) Sta. 13	APR (21) Sta. 19	MAY (19) Sta. 13	JUN (16) Sta. 19	JUL (21) Sta. 13	AUG (18) Sta. 19	SEP (15) Sta. 13	OCT (20) Sta. 19	NOV (17) Sta. 13	DEC (16) Sta. 19
01	Daniel C. Brown - President(2016)	P	N/A	P	P	P	P	N/A	N/A	P	P		
02	Larry Townsend V-President (2018)	X-E	N/A	P	P	P	X-E	N/A	N/A	P	P		
03	Alan R. Grupy - Treasurer (2016)	X-E	N/A	X-E	X-E	X-E	X-E	N/A	N/A	X-E	X-E		
04	Angus Pate - Secretary (2016)	P	N/A	P	P	P	P	N/A	N/A	P	P		
05	Joel Siles - (2018)	P	N/A	X-E	P	P	P	N/A	N/A	P	P		
07	Jerry Hall - (2018)	P	N/A	P	P	P	X-E	N/A	N/A	P	P		
08	Gary Turlington(2018)	P	N/A	P	P	P	P	N/A	N/A	P	P		
09	Freddy Johnson Sr. - Chief	P	N/A	X-E	P	P	P	N/A	N/A	X-E	P		
10	Freddy Johnson Jr. - Deputy Chief	X-E	N/A	P	P	P	X-E	N/A	N/A	P	P		
11	Matthew W. Williams - Asst Chief	X	N/A	X-E	X	X	X	N/A	N/A	X	X		
12	Sean Johnson - Asst Chief	X-E	N/A	X-E	X-E	X-E	X-E	N/A	N/A	X-E	X-E		
13	Kevin T. Murphy - Asst. Chief	X-E	N/A	X-E	X-E	X-E	X-E	N/A	N/A	X-E	X-E		

P-Present - A-Absent - N/A - No Meeting Conducted A-E - Absent & not required to attend by invitation only. N/A No Meeting-P-T telephonic participation.

- Due to summer vacations Board of Directors meetings are not scheduled for the months of **July** and **August** unless there is a pressing need or emergency.
- The **February 2015** meeting was cancelled due to safety when a winter snow and ice storm crippled our area.

Enclosure # 1 Board Minutes October 27, 2015



Freddy Johnson <spfd1301@gmail.com>

Board Meeting 10-27

1 message

Tue, Oct 27, 2015 at 12:51 PM

Treasurer spfd <treasurer.spfd@gmail.com>
To: Freddy Johnson <Spfd1301@gmail.com>

Chief Johnson,

The balance in the bank account is \$240,803.57. I am bringing hard copies of the trail expenditures by area and the breakdown of what we have made weekly in each area by the station after school. I have a grade level meeting after school that should be done at 4:00 and then I will be over to deliver the paperwork. So far we have spent \$40,709.59 on the trail this year. Please let me know if there is anything else you need for the board meeting tonight.

Kelly Bower

Wells Fargo Simple Business Checking

Account number: **2000020305628** ■ September 1, 2015 - September 30, 2015 ■ Page 1 of 3



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STONEY POINT FIRE DEPARTMENT
7221 STONEY POINT RD
FAYETTEVILLE NC 28306-8005

Questions?

Available by phone 24 hours a day, 7 days a week:
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En español: 1-877-337-7454

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Activity summary

Beginning balance on 9/1	\$1,355.75
Deposits/Credits	0.00
Withdrawals/Debits	- 5.00
Ending balance on 9/30	\$1,350.75
Average ledger balance this period	\$1,355.75

Account number: **2000020305628**

STONEY POINT FIRE DEPARTMENT

North Carolina account terms and conditions apply

For Direct Deposit use

Routing Number (RTN): 053000219

For Wire Transfers use

Routing Number (RTN): 121000248

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