



STONEY POINT FIRE DEPARTMENT INC.

Stations 13 & 19

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May 17, 2016

SUBJECT: Minutes of the monthly Board of Directors Meeting May 17, 2016

The monthly Board of Directors' meeting of the Stoney Point Fire Department Inc., was called to order by Chairman Brown and was led in prayer by Secretary Pate at 7:30 PM. The meeting was conducted at Station 13.

A: Roll Call:

Members Present:

Daniel C. Brown	Chairman
Larry D. Townsend	Vice. Chairman
Angus Pate	Secretary
Joel A. Siles	Member
Jerry R. Hall	Member
Freddy L. Johnson Sr.	Fire Chief
Freddy L. Johnson Jr.	Deputy Chief
Sean C. Johnson	Asst. Chief

Members Absent:

Alan R. Grupy -	Treasurer
Gary Turlington -	Member
Matthew Williams -	Asst. Chief

B: ANNUAL / SPECIAL / PUBLIC HEARING MEETING:

N/A

C: READING AND APPROVAL OF THE MINUTES OF THE LAST MEETING:

- Secretary Pate presented the minutes from the April 19, 2016 monthly Board of Directors meeting for review and approval. Chairman Brown called for the approval of the April 19, 2016 minutes. **MOTION** A motion was made by Member Joel Siles to approve the April 19, 2016 minutes as presented by the secretary. The motion was **SECONDED** by Vice Chairman Larry Townsend and **APPROVED** by all members present.

D: REPORT OF THE FIRE CHIEF:

1. **General Information:**

Chief Johnson provided the monthly up-date on Treasurer Grupy and advised that Director Turlington is in Arizona for training and will not be in attendance.

2. **Guests:** None



3. **Personnel:**

1. The Chief stated we are currently processing six (6) new applications for membership and new prospective members are continuing to come in on Thursday night to inquire about the program and becoming a volunteer.

4. **Vehicles:**

1. Chief Johnson stated Engine 1333 (1988 Pierce Dash) has been back and forth to Atlantic Emergency Solutions since our last meeting in April. Tomorrow Wednesday May 18, 2016 Captain Hanzal and a representative from Atlantic Emergency Solutions will conduct a function check of the entire truck, with emphasis on the elements damaged by the fire. Hopefully we can put the truck in service and run it 1st out for the next month or so to identify any lingering issues.
2. The Chief informed the board members that our apparatus replacement and new truck committee members have not met to review the specifications received from Pierce back in February. This action is on-going and Deputy Chief Johnson Jr., stated that he has invited Mr. Wade Farrier, Pierce Sales representative to come and sit down with us in order to review each specification in order to finalize our quest.
3. The Chief informed the board members that he received a call from Mr. Joe Smith owner and operator of Safe Air Systems and he was informed that our new Air Trailer is about 3 weeks out from delivery. The compressor and fill station of the new trailer are part of our AFG Grant with the remaining funds coming from our general fund.
4. The Chief informed the members that we are still in the process of outfitting our new 2016 GMC Sierra with emergency equipment. We have not received the customized camper shell that will be mounted on the unit in order to provide easier access to the medical equipment stored in the rear of the unit. It is our goal to have the unit in service by the end of June 2016.
5. The Chief informed the board members that we have started our annual maintenance service of our entire fleet. All our apparatuses are serviced at Gregory Poole with several already completed.
6. The Chief stated that the homemade tank mounted on Brush 1341 (1990 American General 5 Ton Army Surplus Truck) is giving us issues. The paint utilized to paint the interior of the tank is peeling off and clogging our nozzles. This is in on-going issue and requires immediate action, and we will replace the tank with a 600 gallon aluminum tank acquired through the N.C. Forestry Service. This tank is the same type of tank as mounted on Brush 1941 (1987 American General 5 Ton Army Surplus Truck). The work required will take the truck out of service for an extended period. The Chief stated that a customized 600 gallon poly tank will cost about \$ 6,000.00 and he opted to go with the free 600 gallon military oval aluminum tank instead. We have the tank sitting behind the storage building at station 19.
7. The Chief stated that a small mishap damaged the roof on 1962, when the chain for our overhead doors broke and dropped on the roof of the truck. Marvin Allen Door Company was called to repair the chain on the overhead door.



8. FY 2015-2016 Vehicle, Equipment and Fuel Expenditures as of May 17, 2016. (List from Quicken) (Previous two (2) Fiscal Years for comparison purposes)

<u>UNIT #</u>	<u>NOMENCLATURE</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>
1311	1984 Pierce Dash Engine	2,405.23	5,710.73	2,858.51
1331	2004 Pierce Dash Engine	6,563.80	16,559.54	5,286.61
1332	2004 Pierce Dash Engine	6,654.15	7,629.80	12,672.55
1333	1988 Pierce Dash Engine(Out of Service)	2,667.04	Out of Service 0.00	0.00
1342	1984 Chevrolet ¾ Ton(SOLD)	2,480.47	416.36	801.05
1341	1990 AMC General 5 Ton Cargo Brush	Not Applicable	14,611.78	2,109.89
1361	1999 Pierce Arrow Service(SOLD)	2,980.47	1,342.62	Not Applicable
1362	2008 Ford F-350 Pick Up-SOLD	8,909.55	Not Applicable	Not Applicable
1362	2015 GMC Sierra 2500 HD 4 X 4	Not Applicable	Not Applicable	42.80
1371	2002 Silverado 1500 HD 4 X 4	1,572.71	3,227.00	160.90
R-13/1376	1984 International Rescue	905.15	1,568.36	19,877.91
1391	2007 Ford Crown Victoria SOLD	576.58	2,045.74	33.20
1931	1994 Quality Gladiator Engine(SOLD)	4,766.36	1,575.83	Not Applicable
1932	1986 Pierce Dash Engine	2,480.47	2,342.53	562.63
1941	1984 AMC 5 Ton Truck	3,264.20	65.14	2,056.90
1960	1960 American LaFrance (Antique)	Not Applicable	Not Applicable	8,215.07
1961	1984 Chevrolet ¾ Ton Diesel	Not Applicable	Not Applicable	101.34
1962	2015 GMC Sierra 2500 HD 4 X 4	Not Applicable	Not Applicable	3,312.25
Boat 13	19" Rescue One Connector Boat	Not Applicable	734.10	121.63
Boat 19	14" Zodiac Inflatable	Not Applicable	Not Applicable	0.00
Trailers	2009 Boat Trailer Double Stack	Not Applicable	Not Applicable	0.00
U-Trailer	Utility Trailer (Small)	Not Applicable	Not Applicable	81.38
Cmd Trl	2006 FEMA Trailer	Not Applicable	Not Applicable	0.00
MISC	RELATED VEH EXPENSES	9,902.83	4,445.07	12,527.18
	Total Vehicle Maintenance	57,129.95	62,284.90	70,821.80
	EQUIPMENT OTHER	11,193.30	11,724.54	12,633.72
	TOTAL VEH/EQUIP EXPENSES BUDGETED (\$ 80,000)	68,323.25	74,009.44	83,455.52
	GASOLINE & FUELS (\$ 40,000)	30,352.79	22,240.55	14,826.13
	FY-BUDGETED TOTAL (120,000)	98,676.04	96,249.99	98,281.65
	Total over / under Budget	- 21,323.96	-23,750.01	

5. Grounds and Buildings:



1. The Chief stated that he is starting over again with his attempts to acquire electrical services for our storage building at Station 19. Several electrical companies have already been contacted to come out and provide a quote.
2. Our Station 13 Kitchen project is still in the works and on-going. We are in the process of locating a type one (1) hood for the new commercial gas stove.
3. The chief stated that our flag poles are in the process of being painted and the project should be completed this coming weekend. A bucket truck is required to reach the top of the 60 foot pole at Station 19.

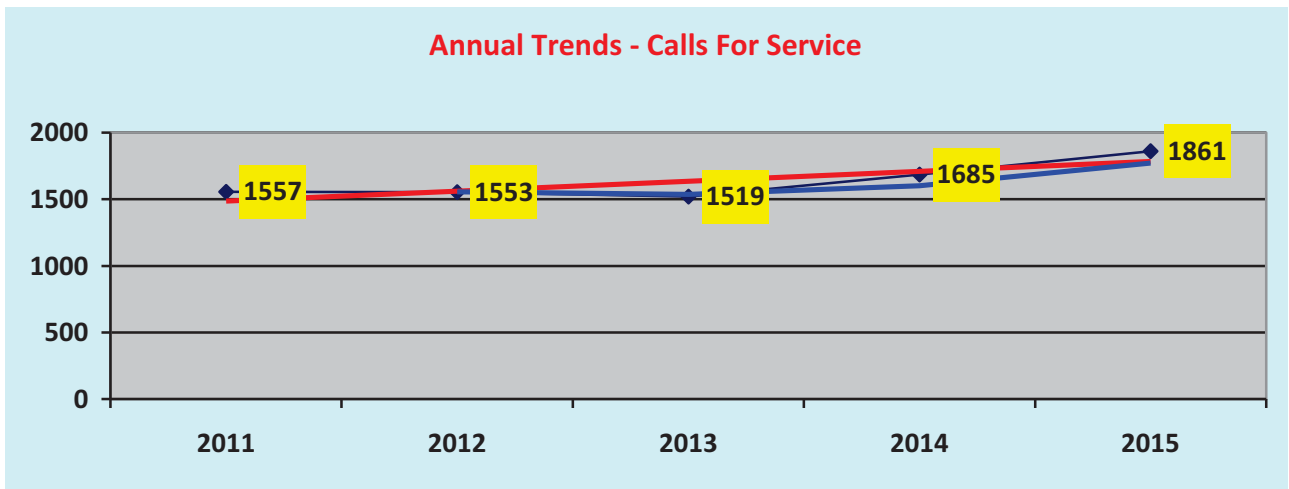


- Work has also begun on the 2016 Trail of Terror here at Station 13. The TOT is only 4 months away and starts the first weekend in October. We customarily modify about a third of our trail annually. This year we will make modifications but not to the extent as previous years in order to hold down costs.

5. Fire Conditions:

- Chief Johnson briefed the members on our current call volume through April 2016 (See Charts below – Monthly calls by year and annual trend line chart.)

 SPFD INCIDENT RESPONSE DATA 						
MONTH	2011	2012	2013	2014	2015	2016
JANUARY	143	116	135	158	161	151
FEBRUARY	166	115	135	123	173	128
MARCH	134	110	126	139	142	147
APRIL	127	111	99	144	159	140
MAY	116	103	119	145	161	
JUNE	136	138	136	139	169	
JULY	122	135	101	181	152	
AUGUST	120	140	118	130	150	
SEPTEMBER	135	115	97	122	152	
OCTOBER	134	136	124	130	139	
NOVEMBER	100	153	112	131	145	
DECEMBER	117	134	113	143	164	
TOTALS	1557	1532	1519	1685	1861	426



6. Training Report:

1. The Chief stated that two of our members, Captain Hanzal and Lieutenant Pomales are scheduled to attend a one (1) week course at the National Fire Academy later this month and Assistant Chief Murphy is scheduled to go in June for a two (2) week course.

E: REPORT OF THE TREASURER:

1. Vice Chairman Townsend provided the current balance and financial information from all sources.

Current Fund Balances:	As of today is	\$	1,415,808.34	First Citizens
		CD	\$	154,918.56 = 11.5% of Budget.
	Total Cash Flow Available	\$	1,570,726.80	Total Available Funds

Fiscal Year 2015 – 2016 Budget Information

Approved County FY 15/16 Budget	956,289.00
County Budget Funding Received YTD \$	919,687.00
County Budget Funding Pending YTD \$	36,602.00
Approved Fayetteville FY 15/16 Budget \$	394,942.61
Fayetteville City Funding Received YTD \$	394,942.61
Fayetteville City Funding Pending YTD \$	0.00

Gates Four Annexation Taxes FY 12/13 owed by COF \$ 12,763.00

Approved Town of Hope Mills Contract FY 15/16 Budget \$	48,559.00
Town of Hope Mills Contract Funding Received YTD \$	9,000.00
Hope Mills Budget Funding Pending YTD \$	39,559.00

Other Income Hope Mills-Old Mutual Aid (\$ 12,000.00 Anl)	\$ 12,000.00
Town of Hope Mills Full Responder Contract Fee =	\$ 36,559.00
Town of Hope Mills 1 time Debt Assumption Payment	\$ 16,451.06

Combined City / Hope Mills & County Approved FY 15/16 Budget	\$ 1,399,790.61
Combined City / HM & County Budget Received YTD - \$	1,323,629.60
Combined City HM & County Budget Pending - \$	76,161.00
Other Income CCFCA - \$	0.00
Other Income /Tax Refund (Sales & Fuel Tax) - \$	4,362.53
Assistance to Firefighters Grant (AFG) Funds - \$	733,455.00

Total Board Funds YTD received 15/16 to date all Sources \$ 2,061,447.14

1. With the absence of Director Turlington, the interim assistant treasurer, the monthly financial transaction and oversight reports were not presented. This will be completed during the month of June and will encompass both April and May 2016.
2. **Auxiliary Account** - Treasurer Kelly Bower via e-mail provided the Auxiliary treasurer's fund balance as of today at \$ **250,705.50**



3. **Miscellaneous FF Account** - The Chief stated that there is no change to our current fund balance of \$ **5,797.72** with a deposit pending.
4. **Pension Fund** – There is no change to the Pension Fund and the current Pension Fund balance with North State Bank remains at \$ **61,457.45**.
5. **Child Passenger Safety Seat Account** – The current CPSS fund balance with Wells Fargo is \$ **1,350.75**. This fund is exclusively for CPS equipment and is maintained by donations.

F: REPORT OF COMMITTEE'S:

- | | | |
|----|---|-----------|
| 1. | Policy Committee - | No Report |
| 2. | Building & Grounds Committee - | No Report |
| 3. | Small Tools & Gear Committee - | No Report |
| 4. | Equipment & Vehicle Replacement Committee - | No Report |
| 5. | Budget Committee - | No Report |

G: OLD BUSINESS:

1. The Chief advised the board members that our 2016 - 2021 Strategic Plan is still in draft form and should be ready for final presentation and approval during our annual meeting next month in June.
2. The Chief updated the directors on the CCFCA tablet project and the 800 MHz radio code plugs being finalized by the end of the month. Both projects are in full swing and projected to be completed by the end of July or early August 2016.
3. The Chief informed the members that there has been no further action with the Town of Hope Mills. They have not reimbursed us for our contracted area, and we still have not received any communication from the Town concerning voluntary annexation parcels annexed into the town of Hope Mills. Another parcel was just annexed off Summer Drive and we were not notified. The Chief stated that he will contact representative Szoka to discuss this on-going issue with Hope Mills since the last annexation law change.
4. The Chief informed the members that the auxiliary photo fund raiser with Summit Production is in full swing and they hope to take pictures starting in June here at Station 13.
5. The Camera order from 123Cameras have been ordered with an anticipated delivery date of late May. The initial order is for Station 19 with coverage of our gas tanks and storage building. During our 2016-2017 budget we will also outfit Station 13 as well.
6. The Chief reminded the directors our annual election meeting is coming up in June and he will run the required public notice with the Fayetteville Observer for both the paper



edition and the on-line edition and we will also announce the meeting on our sign out front at both stations. Chairman Brown, Treasurer Grupy and Secretary Pate are up-for reelection next month.

H. NEW BUSINESS:

1. Chief Johnson reminded the board members that after our annual meeting next month it is customary not to schedule board meetings during the months of July and August due to family summer vacations. We only schedule emergency meetings if needed and schedule our next meeting during the month of September.
2. The Chief informed the board members that our Pepsi Machine at Station 13 is broke. The Pepsi Company wants to replace it and maintain the machine. Currently we have both Pepsi and Coke products in the machine. Our diverse membership drinks both Coke and Pepsi products and we want to maintain that drink selection. We have ordered a drink machine from SAM's, whereas we can dispense both cans or bottles and place drinks of our choice in the vending machine and maintain it our self. The funds for the new drink machine are coming from the TOT funds. We will also replace the Pepsi machine at Station 19 in the next several months.
3. The Chief informed the board members that our chairs in the radio room are broken from constant wear and tear. The current chairs came from military surplus and have lasted us for the last 6 years. The conference room chairs here at station 13 are over 20 years old and worn out as well due to daily use. He stated he is in the process of looking to replace both the radio room chairs with a heavy duty commercial type chair as well as the conference room chairs.
4. Chief Johnson passed around the current training hour year to date roster, after Vice Chairman Townsend inquired about our current training status as well as other requirements associated with our accreditation requirements. A discussion followed concerning several members with low training hours, including officers. The Chief stated that he is monitoring the situation and we still have time to correct the issue. A complete training through the end of month May 2016 will be printed to better gauge training hours, and members that raise a concern will be contacted individually through the training staff or a chief officer.

I. CLOSED SESSION - WHEN APPLICABLE:

N/A



J: ADJOURNMENT:

Chairman Brown entertained a motion to adjourn. A **MOTION** was made by Director Hall to adjourn. The motion was **SECONDED** by Director Siles and **APPROVED** by all members present. The meeting adjourned at 2015 hours. **The next meeting is scheduled for Tuesday June 21, 2016 at Station # 19 @ 7:30 PM.** (Annual Election Meeting).

Respectfully Submitted:
Angus R. Pate
ANGUS R. PATE
Secretary

Cc.

- 1 - Each Board Member
- 1 - Board File / Minutes Book
- 1 - Accountant File Copy

1 Enclosures:

1. SPFD Board of Directors Attendance Roster May 17, 2016



2016

**BOARD OF DIRECTORS
ATTENDANCE ROSTER**

##	NAME	JAN (19) Sta. 13	FEB (16) Sta. 19	MAR (15) Sta. 13	APR (19) Sta. 19	MAY (17) Sta. 13	JUN (21) Sta. 19	JUL (19) Sta. 13	AUG (16) Sta. 19	SEP (20) Sta. 13	OCT (18) Sta. 19	NOV (15) Sta. 13	DEC (20) Sta. 19
01	Daniel C. Brown - President(2016)	P	P	P	P	P		N/A	N/A				
02	Larry Townsend V-President (2018)	P	P	P	P	P		N/A	N/A				
03	Alan R. Grupy - Treasurer (2016)	X-E	X-E	X-E	X-E	X-E		N/A	N/A				
04	Angus Pate - Secretary (2016)	P	P	P	P	P		N/A	N/A				
05	Joel Siles – (2018)	P	P	X-E	P	P		N/A	N/A				
07	Jerry Hall – (2018)	P	P	P	P	P		N/A	N/A				
08	Gary Turlington(2018)	P	P	P	X-E	X-E		N/A	N/A				
09	Freddy Johnson Sr. - Chief	P	P	P	P	P		N/A	N/A				
10	Freddy Johnson Jr. - Deputy Chief	P	P	P	P	P		N/A	N/A				
11	Matthew W. Williams - Asst Chief	X	X	X	X	X		N/A	N/A				
12	Sean Johnson – Asst Chief	X-E	N/A	X-E	X-E	P		N/A	N/A				
13	Kevin T. Murphy – Asst. Chief	X-E	N/A	X-E	X-E	X-E		N/A	N/A				

P-Present - A-Absent - N/A – No Meeting Conducted A-E – Absent & not required to attend by invitation only. N/A No Meeting-P-T telephonic participation.

- Due to summer vacations Board of Directors meetings are not scheduled for the months of **July** and **August** unless there is a pressing need or emergency.

Enclosure # 1 Board Minutes May 17, 2016