



DEVELOPMENT & IMPLEMENTATION OF INTERAGENCY AGREEMENTS SOG

SCOPE

This guideline shall apply to all members of the Stoney Point Fire Department (SPFD) and shall be adhered to by all members regarding the development and implementation of interagency agreements.

PURPOSE

To define the process of entering into and developing Interagency performance analysis and to describe its impact on the Stoney Point Fire Department.

DEFINITIONS

SHALL - Indicates a mandatory requirement.

STANDARD OPERATING GUIDELINES (SOG) - Documents that help establish how an organization will operate and how its members are expected to carry out specific duties outlined in general terms.

GUIDELINE

The SPFD shall develop and maintain outside relationships that supports the mission and operations of the department and cost effectiveness.

Relationships with outside entities shall be current and support the objectives of the SPFD.

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The SPFD shall actively pursue agreements in the form of Memorandum of Agreement (MOA), contracts, Automatic / Mutual Agreements.

In order to maintain their effectiveness these agreements shall be reviewed on annual basis at the beginning of each fiscal year by the Fire Chief and Board of Directors.

All agreements shall be reviewed by a practicing attorney if any portion is unclear or ambiguous as determined by the Chief and Board of Directors.

All agreements shall be signed by the President of the Board of Directors and shall be recorded in the minutes of the Board of Director meetings.

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