



MONTHLY PERFORMANCE MANAGEMENT SOG

SCOPE

This guideline shall apply to all members of the Stoney Point Fire Department (SPFD) and shall be adhered to by all members regarding monthly performance analysis within the District.

PURPOSE

To define the process of performance analysis and to describe its impact on the Stoney Point Fire Department.

DEFINITIONS

SHALL - Indicates a mandatory requirement.

STANDARD OPERATING GUIDELINES (SOG) - Documents that help establish how an organization will operate and how its members are expected to carry out specific duties outlined in general terms.

GUIDELINE

Each month the Fire Chief or his designee shall complete a monthly performance report.

The performance reports will consist of the following items;

- Number of Calls for Service
- Type of Calls
- Response Performance

Policy Number

3A.001

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Any calls that do not meet the minimum standards of cover for Stoney Point Fire Department shall immediately be brought to the attention of the Shift Leaders for corrective action.

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