



APPARATUS CLEANING SOG

SCOPE

This guideline shall apply to all members of the Stoney Point Fire Department.

PURPOSE

To establish a departmental policy for the exterior cleaning of vehicles and apparatus.

DEFINITIONS

SHALL - Indicates a mandatory requirement.

STANDARD OPERATING GUIDELINES (SOG) - Documents that help establish how an organization will operate and how its members are expected to carry out specific duties outlined in general terms.

GUIDELINE

Maintenance

All apparatus and equipment shall be maintained by cleaning and repair if necessary. It will be the Station supervisor's responsibility to ensure that proper cleaning is performed and needed repairs are reported to the Maintenance Officer **in the form a maintenance request report**.

Each unit shall maintain 100% (full) water capacity in the tank.

Each vehicle will maintain 75% (3/4) fuel capacity.

The driver of the unit is responsible for ensuring proper actions have been taken to comply with this SOG.

Policy Number

51.005

Page 1 of 3



The driver shall insure all supplies are replaced.

RESPONSIBILITY:

All members have the responsibility to maintain vehicles and apparatus in a clean condition. Members will familiarize themselves with the provisions of this policy and practice them.

PROCEDURES:

All members will take the necessary actions and steps to keep exterior surfaces of vehicles and fire apparatus clean, and free of dirt and foreign substances to give vehicles and fire apparatus a clean appearance.

Members will obtain and maintain the supplies and materials required to clean vehicles and fire apparatus exteriors. These supplies and materials may include soap, wax, rags, towels, vehicle brushes, tire brushes, mitts, sponges, chamois, garden hose, nozzle, and bucket.

Before touching the exterior surfaces with a mitt, rinse or otherwise wet the vehicle or apparatus.

Brushes are not to be used on the painted surfaces of fire units. Brushes may only be used to clean the surfaces of tread-plate, wheel rims and tires.

In certain instances, plain water may be sufficient to clean the surface.

However, members are encouraged to use soap and water every time. Mix the proportion of soap and water according to the instructions found on the soap container label.

Wet rinse the surfaces before the application of the soap/water mixture. Thoroughly rinse the soap mixture off before drying.

Only use mitts to wash painted and clean exterior vehicle or fire apparatus surfaces. If the cleaning articles have been used for other work, or if they can damage painted surfaces because they are soiled or deteriorated, do not use them to clean the exterior surfaces of vehicles or apparatus.

When drying cleaned surfaces, only use the furnished chamois. Only use chamois on painted, chrome or polished stainless steel surfaces.

Do not use chamois on tread plate or walking surfaces.

Policy Number

51.005

Page 2 of 3



Only use other cleaning agents such as bug and tar remover for their intended purpose. Use extreme care and caution when cleaning emblems, tapes and decorative pin striping.

Night washing of Fire Apparatus

Sunday through Thursday after 11:00 p.m. apparatus washing will be limited to rinse off and insuring the apparatus is in service to respond to additional calls.

Friday and Saturday night units will be cleaned thoroughly

Inclement Weather vehicle washing

Cold Weather

During times of freezing weather units will washed on back apron next to storage building to limit the build up of ice in areas of pedestrian traffic.

Rainy Weather

During times of heavy rain or prolonged rainy weather the unit will be rinsed off and backed into the station without washing. The unit will not be dried off due to road grime still on vehicle. The supervisor will notify the on duty full time station supervisor so the dirty vehicle can be logged onto a daily action report at shift change. This will notify shift supervisor and the day time station supervisor that the vehicle needs cleaning and volunteer crews did not forget to clean it.

Policy Number

51.005

Page 3 of 3