



SMALL TOOLS MAINTENANCE SOG

SCOPE

This policy shall apply to all members of the Stoney Point Fire Department

PURPOSE

The purpose of this SOG is to identify and establish guidelines for hand tool maintenance, conditioning, and care.

Goal

Uniform maintenance of hand tools

GUIDELINES

When maintaining tools the following safety precautions are to be followed

- All personnel shall wear appropriate PPE including eye protection, foot protection, and gloves
- Store used rags and product in proper containers to prevent the chance of fire.
- Avoid running or walking backwards with tools
- Avoid the sharp edges of tools

Hand tools are classified into three general groups

- Cutting tools (i.e. axes, Pulaski)
- Prying and digging tools (i.e. shovels, pry bars)
- Mechanical tools (i.e. wrenches, screw drivers)

Anytime a tool is in need of repair or is no longer serviceable, it should be documented on a maintenance form and reported to the Shift Leader.

Policy Number

6A.003

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