



## INSTRUCTOR TRAINING SOG

### SCOPE

This guideline applies to all members of the Stoney Point Fire Department and shall be adhered to by all members. This SOG addresses instructor training for all Department members.

### PURPOSE

This SOG provides guidance on instructor training. It addresses and outlines the various levels of instructor qualification and the limitations each level has.

### DEFINITIONS

**SHALL** - Indicates a mandatory requirement.

**STANDARD OPERATING GUIDELINE (SOG)** - Documents that help establish how an organization will operate and how its members are expected to carry out specific duties outlined in general terms.

**Fire Instructor I (FI-I)** – Minimum instructor qualification for company grade officer. The Level I instructor successfully completed the Instructor Methodology course and successfully completed the state instructor certification test. The Level I instructor can teach Firefighter I&II subjects. This instructor will serve a probation period of 3 years. During probation, the Level I instructor can teach within his/her organization under the guidance of a Level II instructor, but cannot administer a state certification test.

**Fire Instructor II (FI-II)** – Instructor qualification to teach state certification courses. The Level II instructor successfully completed the Instructor Methodology course, successfully completed the state instructor certification test and successfully completed the job skills test. The Level II instructor can teach and test Firefighter I&II subjects. This instructor will serve a probation period of 3 years. Once probation is successfully completed, the Level II instructor can teach within his/her organization, at community college level teaching state certification course and can administer a state certification test.

**Instructor Methodology** – State certification course that teaches the instructor candidate teaching and training techniques, student profiles and behaviors, and teaching types in addition to other facets of adult education. This course serves as the primary assessment for Instructor Levels I & II.

**Office of the State Fire Marshall** – OSFM.

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Page 1 of 2



### **INSTRUCTOR TRAINING GUIDELINES**

All perspective officer candidates or current company grade officers will successfully complete North Carolina certification for Fire Instructor Level I. Pro-Board certification for FI-I will suffice in lieu of NC FI-I certification.

All newly certified Level II instructors are required to serve a 3 year probation period prior to being authorized to teach a course by his / herself. During this period, the instructor can teach at organization level and/or under the guidance of a Level II Instructor. The newly certified instructor cannot administer a state certification test.

Upon successful completion of the 3 year probation period, the Level I instructor may apply for Level II instructor status through OSFM.

### **IN SERVICE INSTRUCTOR TRAINING**

In-service instructor training is conducted by OSFM. This program provides instructor upgrades required to maintain instructor credentials. Level II instructors may choose to obtain specialties (Driver Operator – Pumps, Rescue Technician). These specialties will allow the instructor to teach the subject. OSFM is the proponent for all instructor specialties.

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**Page 2 of 2**